



## CHECK COPY TERMS AND CONDITIONS

33 North 6th Street • Greybull, Wyoming 82426 • 307-765-4412

1. When I request that Big Horn Federal obtain a photocopy of a check or electronic image (referred to hereinafter as "check"), I will be required to provide Big Horn Federal with the date the check was issued, the check number and check amount, and to whom the check was made payable.
2. When I request that Big Horn Federal obtain a photocopy of a check as described above, I understand that Big Horn Federal can only provide photocopies of checks that have cleared my account.
3. I understand that it might take 2-5 business days for Big Horn Federal to obtain the requested photocopy. Checks cleared prior to 1 year ago could take longer. I agree that Big Horn Federal will mail or email the photocopy to the address listed for me in their records.
4. I understand that a fee of \$2.00 per photocopy request will be deducted from my account once Big Horn Federal receives the copy of the check(s). If the funds are not available in my account to cover the fee, Big Horn Federal will not forward the photocopy of the requested check(s) to me until I deposit the funds necessary to cover the fee. The first three (3) checks or statements in any calendar year are free.